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**TO: JAMESTOWN PARKS AND RECREATION COMMISSIONERS**

**FROM: Doug Hogan, Director**

**SUBJECT: Board Meeting – Monday, March 12, 2018 4:00PM**

- I. MINUTES OF THE PREVIOUS MEETING**
  
- II. MONTHLY BILLS**
  
- III. OLD BUSINESS**
  - A.**
  
- IV. NEW BUSINESS:**
  - A. Pool Demolition**
  - B. Equipment/Project List**
  
- V. REPORTS:**
  - A. Ted**
  - B. John R**
  - C. John M**
  - D. Junior**
  - E. Amy**

MINUTES OF THE REGULAR BOARD MEETING DATED March 12, 2018

PRESENT: Chairman Larry Knoblich, Vice Chairman Ron Olson, Mike Landscoot,  
OTHERS: Doug Hogan, Director, Ann Haut, Amy Walters, Junior Kautz, John Ruff, Ted Kapp  
GUESTS: Chris Olson – Representing the Jamestown Sun,  
ABSENT: Richard Ryan, Mark Ukestad, John Miller, Bonnie Ukestad

Chairman Larry Knoblich called the meeting to order at 4:00pm.

Ron Olson made a motion to approve the February 12, 2018 minutes as written. Mike Landscoot seconded. All approved.

Mike Landscoot made a motion to approve the March 7, 2018 special board meeting minutes as written. Ron Olson seconded. All approved.

Mike Landscoot asked about the ACB bill on the bill list, Amy Walters informed him it was the last one, we did cut the ties to ACB. This was ½ of the travel expenses for them to be in Jamestown in January. Mike asked Amy to email him a copy of the report.

Mike Landscoot made a motion to approve the monthly bills. Ron Olson seconded. All approved.

**OLD BUSINESS:**

No old business

**NEW BUSINESS:**

**Pool Demolition:** Doug Hogan reported that the cost of the outdoor pool would be estimated at \$280,000; there are not funds on hand for the pool demolition and to fill in the space. He contacted a couple places for financing options, two options for funding. One would use certifications of indebtedness with a 3 year payback on future taxes the Parks and Recreation would receive and the second would be a program that the North Dakota legislators developed where public agencies may take out a loan from the Bank of North Dakota could use up to \$500,000.00 and would be paid back with future revenue the Parks and Recreation would receive, from federal and state government.

Doug Hogan said that the pool was inspected and there is no lead based paint or asbestos in the building or pool. Mike Landscoot asked about when the pool needs to be demolished. We will be looking at getting bids this spring, Hogan told the board that the University of Jamestown is in need of parking and they want to put gravel in the area until the ground settles. The University said that they have the fill for the project. There are trees in the area and the University of Jamestown wants them to stay so trees won't have to be removed.

The salvage will be included in the bids; whoever gets the bid gets the salvage. Doug Hogan said we will take what we can use. Fence netting, wire baskets, and some shelving will be taken to TRAC.

Everything needs to be removed, there is a canopy that could be cut down and put somewhere else.

**Equipment List:** The board was given an equipment list of needed equipment for each facility. It is anticipated that we should get in for the Facilities Fund is \$175,000.00 with \$80,000.00 not spoken for.

**Facility Fund - \$80,000**

\$5,000 – finish grade/seed east of bubble, Mike Landscoot asked if the sales tax money for TRAC could be used for this, Doug Hogan said it couldn't.

\$28,500 – foul ball structure on grandstand, there was discussion of this. If the grandstand still needs to be shingled and: if that should be completed at the same time. Shingling is not mentioned on this list.

\$3,250 – snow blower for skid steer – parks – this amount would be split between the Hillcrest/Rink Bond funds still available.

\$36,750 leaves \$43,250

**Rink/golf course bond - \$118,000**

\$5,000 – parking lot lights timer to WSB

\$10,000 – 2 AC units in pro-shop

\$5,500 – paint beams in Eagles

\$10,800 – VFD's irrigation pumps golf course

\$2,200 – motion sensors for lights at WSB

\$2,500 – scheduling software WSB

\$3,250 – snow blower for skid steer golf course

\$39,250 leaves \$78,750

Ron Olson motioned to approve list. Mike Landscoot seconded. All approved.

**REPORTS:**

**Ted:**

- Snow Removal
- Helping with Running of the Green
- Warming houses closed for season
- Repairing benches

**John R:**

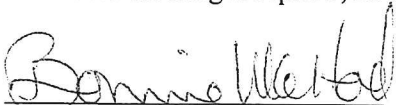
- Boys basketball is completed
- Spring women's volleyball started, ends April 2nd.
- Coed volleyball Spring league starting
- Spending time at Pro Shop getting things ready


**Junior:**

- 41<sup>st</sup> Annual Ice Show this weekend
- UJ Hockey is done
- Pure Hockey will be starting
- Alumni game rescheduled to April 28th

**Amy:** Submitted a written report

Mike Landscoot moved to adjourn. Ron Olson seconded. Meeting adjourned at 5:00pm. Next scheduled meeting is April 9, 2018.

  
BONNIE UKESTAD, CLERK

  
LARRY KNOBLICH, CHAIRMAN